



City of Costa Mesa, Treasury Management Division

# APPLICATION FOR FIREWORKS PERMIT

Phone: (714) 754-5235

THIS DOCUMENT IS CONSIDERED A PUBLIC RECORD SUBJECT  
TO DISCLOSURE UNDER THE PUBLIC RECORDS REQUEST ACT.

PLEASE PRINT OR TYPE

## ORGANIZATION:

Name: Estancia HS Football Permit #: 22  
Mailing Address: 2323 Placentia Date Organized: 1966  
Principal and Permanent Meeting Place: Estancia H-S.

## OFFICERS:

Name: Cindy Heckhoff Home Address: [REDACTED]  
Name: Robin Mensinger Home Address: [REDACTED]  
Location of Fireworks Stand: Baker & Fairview - 1175 Baker  
State Sales Tax Permit No.: 212 791 808 State Fire Marshal's License No.: Y00 2765

Wholesaler or Distributor  
from whom the retailer  
proposes to purchase fire-  
works for sale:

Name: AMERICAN PROMOTIONAL EVENTS, INC. / TNT FIREWORKS  
Address: 555 N. GILBERT ST., FULLERTON, CA 92822

The manner, method and  
times; and how applicant  
proposes to sell "safe and  
sane" fireworks:

RETAIL SALES OF SAFE AND SANE FIREWORKS  
JUNE 30 - JULY 3RD (10AM-10PM) JULY 4 (9AM-9PM)

Responsible adult who will  
deal with City in all matters  
for this permit:

Name: Robin Mensinger Phone: [REDACTED]  
Address: [REDACTED]  
Email: [REDACTED]

I declare under penalty of perjury that, this organization is a bona fide non-profit organization, as recognized by the State of California that was formed to benefit the youth and students of the City of Costa Mesa, with its principal and permanent meeting place within the City of Costa Mesa. Permit applicants may be asked by the Director of Finance to submit information to verify statements made on the application form. ANY APPLICANT WHO IS UNABLE TO VERIFY SUCH STATEMENTS MAY BE DISQUALIFIED FROM OBTAINING A PERMIT.

Authorized Signature: [Signature] Date: 5/14/18  
Title: Chair

## FOR TREASURY MANAGEMENT DIVISION USE ONLY

Date Received: 6/1/2018 Receipt Number: N/A

Public liability and property insurance certificate required in a minimum amount of \$1,000,000 combined single limit, naming the City of Costa Mesa as additional insured.

Policy Number: 518 GL00242-171

**City of Costa Mesa, Treasury Management Division**  
**FIREWORK STAND APPLICATION REQUIREMENTS**

The Costa Mesa Municipal Code contains regulations governing the issuance of fireworks permits and the discharge of fireworks. These regulations are found in Sections 9-179 through 9-190. The City Council has also adopted Council Policy 400-2 (revised 02/19/13), which imposes additional regulations governing the sale and discharge of fireworks (copy attached).

Applications must be filed before **June 1** of the calendar year for which permit is sought. The following requirements must also be met:

**SCHOOL APPLICANTS**

1. High School applicants must attach a letter from the school's Principal certifying the applicant is a recognized organization supporting school activities and must certify that the organization is a tax exempt charity or non-profit organization under state and federal law in good standing or approved Newport Mesa Unified School District entity under direct control of the school.
2. Copy of temporary Seller's Permit from the State Board of Equalization
3. Copy of State Fire Marshal Retail Fireworks License
4. Original insurance certification naming the City of Costa Mesa as additional insured
5. Copy of site plan which must be approved by Building & Safety, Traffic Engineering and the Fire Department


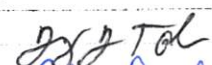

**NON-SCHOOL APPLICANTS**

1. Copy of Articles of Incorporation (including amendments)
2. Copy of By-Laws
3. Current roster of officers/directors which includes name, address, and telephone number
4. Current roster of members which includes name, address, and age
5. Copies of tax exempt status from the Internal Revenue Service and the State Franchise Tax Board
6. Copy of temporary Seller's Permit from the State Board of Equalization
7. Copy of State Fire Marshal Retail Fireworks License
8. Original insurance certification naming the City of Costa Mesa as additional insured
9. Copy of site plan which must be approved by Building & Safety, Traffic Engineering and the Fire Department

**FIRE DEPARTMENT (714) 327-7400:** Each Fireworks Stand will be inspected for fire-safe conditions during the time of occupancy, and a final inspection will be conducted in order to release the deposit for clean-up. Fireworks Stands are to be cleaned up before midnight of July 7<sup>th</sup>.

**BUILDING & SAFETY DIVISION (714) 754-5273:** An Electrical Permit must be obtained from the City of Costa Mesa prior to the performance of any electrical work.

**TRAFFIC ENGINEERING (714) 754-5323:** Site plan must be approved in relation to possible interruption of traffic.

APPROVED	
Fire Department: 	Date: 6/4/18
Building & Safety: 	Date: 6/1/18
Transportation Svcs: 	Date: 5/30/18